Sayen House & Garden



Weddings Showers Birthday Parties And much more!

<u>Special points of interest:</u>

- Beautiful setting amongst 30 acres of picturesque botanical gardens
- Charming 1912 Bungalow style home
- Conveniently located in central New Jersey just minutes from major highway



"A little hour well filled, a little field well tilled...are great riches." -Frederick Sayen



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Welcome to the Sayen House & Gardens

The Sayen House & Gardens was created by Frederick Sayen, an avid gardener who traveled the world. In 1912, he purchased a 30 acre parcel of land not far from the family rubber mill in Hamilton Square, NJ. He built a bungalow style home and surrounded it with plants and flowers acquired while he traveled the world. His collection includes species from China, Japan, and England, many of which are still flourishing today!! There are more than 1,000 azaleas and nearly 500 rhododendrons thriving under the vigilant care of the dedicated Sayen Gardens groundskeepers. Spring unveils a magnificent display of color and beauty with more then 250,000 flowering bulbs, as well as dogwood trees, heirloom azaleas and rhododendrons. Mother's Day marks the Sayen Garden's Annual Azalea Festival. Throughout the year, annual and perennial displays fill the gardens with splendor, highlighting the many walking trails, fish ponds and gazebos that permeate the grounds.

Situated in historic Hamilton Square, Sayen House & Gardens provides a welcomed sanctuary for nature lovers, garden enthusiasts and history buffs alike. With nature's background providing breath-taking surrounding scenery, the Sayen House is available for a variety of functions and gatherings, including; wedding receptions, bar & bat mitzvahs, private parties, holiday parties, showers, luncheons, and business meetings. The Sayen House can accommodate up to 98 guests for your event. Caterers are available to accommodate the most discriminating palate.



The Sayen House























The Gardens

















Sayen House & Gardens Rental Jees

Thank you for your interest in the Sayen House and Gardens for your next event! The nearby ponds, bridges and gazebos make the grounds an ideal location for your outside ceremony and innumerable photo opportunities!

Sayen House & Garden Rental Fees

- Proof of residency shall be required to receive Hamilton Township resident rate.
- A security deposit of \$100.00 is required at the time of booking to assure that the property will be left in in a clean, safe and sanitary condition, and to assure that the terms of the rental agreement are complied with. This fee is refundable if the facility is left in satisfactory condition. The fee is forfeited if you cancel within and including 10 days before the schedule of your event.
- A non-refundable cleaning fee of \$100.00 is required at the time of booking.
- Payment is required in full at the time of booking in order to reserve date and time of your event.
- The rental fee for Sayen House includes the use of tables, chairs, and white linens.

Sayen House and Gardens Rental Fees	Resident	Non Resident
Sayen House Rental Fees for Wedding Monday - Thursday (5 hour rental)	\$650	\$1,000
Sayen House Rental Fees for Wedding Friday/Saturday/Sunday (5 hour rental)	\$750	\$1,250
Sayen Gardens Wedding Ceremony and Photography Reservation Fee Monday - Sunday (1 hour rental)	\$150	\$250
Sayen Gardens Wedding Photography Only Reservation Fee Monday - Sunday (1 hour rental)	\$100	\$150



Sayen House Rental for all Other Events	Resident	Non Resident	Non-Profit (Resident)	Non-Profit (Non Resident)
Monday - Thursday (4 hour event)	\$400	\$450	\$425	\$500
Friday/Saturday/Sunday (4 hour event)	\$450	\$550	\$500	\$600

Frequently Asked Questions.

The following list of questions and answers will help you navigate through your location search for your special event:

Q. What is included in the rental fee?

A. Round tables (6/per table, 48 inches in diameter), padded resin chairs, basic white linens, choice of color napkins, all dinnerware, glassware, silverware and two high chairs if needed. We also have a ice machine for your beverages! (Long tables are unavailable).

Q. When is the payment due?

A. Once you have decided on the Sayen House for your event, payment in full is required in order to reserve your date WITHIN 14 DAYS. When payment is received, a contract will be mailed out to you. Please read, sign, make a copy for your records and return the original to the Sayen House Program Coordinator.

Q. Do you except cash?

A. Yes we do accept cash, personal check or money order. Make 2 checks payable to the: "Township of Hamilton" and mail directly to the Recreation Department c/o Sayen House -2388 Kuser Road, Hamilton NJ, 08690. The first check is for the amount of the security deposit & cleaning fee. The second check is for the amount of rental. In the memo part of your check, please put the date of your event. Please DO NOT send the check "certified".

Q. Is my payment refundable?

A. If your event is canceled, you will be refunded the total amount if notified in writing 10 days prior to your event. If you cancel less than 10 days, then you will forfeit the entire reservation payment. Deposit/Rental fee is non-transferable.

Q. Do I have to utilize one of your caterers?

A. Yes. They are in a contractual agreement with Hamilton Township. However, you may bring in your own cake/desserts. They must be dropped off the day of your event.

Q. Can I host my reception/event outside on the Sayen Garden grounds? A. No. Only cocktail hour utilizing plastic cups directly behind the Sayen House is allowed.

Q. How many guests can the Sayen House accommodate?

A. The maximum number of guests is 98. However, 80-85 fit more comfortably.

Q. When can I see the Sayen House?

A. Appointments to view the Sayen House are by appointment only on Thursday afternoons with the Program Coordinator.

Q. Is there an outdoor location for my ceremony?

A. Yes! Directly behind the house is the beautiful Temple Gardens. That area is exclusive to you when you rent the Sayen House. There is an electrical outlet if needed. Chairs for the ceremony are not included. Please contact Program Coordinator for vendor information.

frequently Asked Questions Cont'd ...

Q. What happens in the event of inclement weather? A. If you are renting the house, your ceremony would take place inside the Sayen House in the location you desire.

Q. How many hours do I have to rent the Sayen House & Gardens?

A. If you are having your wedding ceremony/reception at the Sayen House & Gardens, you have a total of five (5) hours. One hour for your ceremony and photos and a four (4) hour reception. For all other events, the rental period will be for four (4) hours.

Q. Can I take additional photos by the Brown Gazebo and Fountain?

A. Yes. However, this must be arranged by the Sayen House Program Coordinator to ensure another ceremony is not taking place during this time.

Q. What time can I start my event?

A. Your start time is entirely up to you; however, all events must be over by 11:00 p.m.

Q. Is there room in the Sayen House for a DJ/Band and dancing? A. Yes! There is small dance floor with room for a DJ or small band. The dance floor is approximately 15 x 18 feet long.

Q. Does the Sayen House already own a sound system with adequate speakers? A. Yes! The sound system can be hooked up for your CD's, iPads and iPhones.

Q. Is the Sayen House Handicapped Accessible? Do you have an elevator? A. Yes. The Sayen House is handicapped accessible with a 2-person elevator in the back of the house. The bathroom however, is not.

Q. If I have a guest that is Handicapped, do they have to walk to the house? A. No. You may have someone drop them off in front of the house using the access road. After your event, they may be picked up in the same manner.

Q. Where can my guest park? A. Your guests may park in the Sayen Gardens parking lot or along Hughes Drive.

How many events do you host a day? A. One!

Q. Does the Sayen House have a Bridal Suite? A. No, not at this time.

Q. Who is responsible for set-up and clean-up? A. Set-up and clean-up is the responsibility of the caterer you have chosen.

Q. When do I have access to the Sayen House to decorate, etc.?

A. Your caterer will be on-site approximately 2 hours prior to your start time. It is during this time that you, and anyone making deliveries, will have access to the house.

frequently Asked Questions ('ont'd ...

Q. What can I decorate in the Sayen House?

A. You may decorate the 3 fireplace mantels, credenzas, & bathroom. Please do not tape, hammer or nail anything on the walls/ceilings. There are ample hooks throughout the house for your decorations. The fireplace dimensions are: Main Room (Blue & White): 6 1/2 feet width, 8 inches in depth straight across; Library Room (Next to Main Room): 6 feet, 3 inches in width, sides are 6 inches in depth and middle is 13 inches in depth. Day Room (Room of back of house); 4 feet, 4 inches in width, 12 inches in depth.

Q. Are candles and tea lights allowed in the Sayen House? A. Electric/battery operated candles only.

Q. Can I have a dress rehearsal prior to my wedding?

A. Yes. Rehearsal is done on certain days. (Please contact Program Coordinator to arrange date).

Q. Does the Sayen House have heat and air conditioning? A. Yes.

Q. Can I decorate the walking path and the Temple Gardens? A. Yes. However, after your event, please make sure any decorations are cleaned up.

Q. Can I have candles on the outside? A. No. Only battery operated candles may be used outside.

Q. Where can my guest smoke?

A. Your guests may smoke on the front/back porch of the Sayen House where a cigarette butt receptacle is provided.

Q. Can I throw, rice, confetti, bird seed, rose petals or light sparklers after my ceremony? A. No. For the safety of others and the botanical gardens, please refrain using the above. Bubbles are an acceptable option.

Q. Do you offer bartending services? A. Yes. Please contact Sayen House Program Coordinator for vendor information.

Q.. Who do I make the check/payment out to for the Caterer's food service? A. Checks should be made payable to the Caterer's Business Name. Not the Catering Manager's name.

Frequently Asked Questions Cont'd ...

Q. Is the Officiant provided for my ceremony?A. No. You must provided your own Officiant or you may contact the Sayen HouseProgram Coordinator for the current list of potential officiants.

Q. Can I hire my own vendors such as DJ, Band, Photographer and Florist?

A. Yes! You may chose the vendors that meet your needs.

Q. Will there be visitors in the park while my event is taking place?

A. Yes. The Sayen Gardens is open to the public 7 days a week during daylight hours.

Q. What security services do you offer?

A. For each event at the Sayen House, Security Guards are scheduled.

Q. Is there a hotel in Hamilton for my guest to stay?

A. Yes. The Hilton Garden Inn-Hamilton is located on 800 US 130, Hamilton, NJ 08690., (609) 585-6789, Homewood Suites by Hilton, 960 US 130, Hamilton, NJ 08690, (609) 689-1260, Hampton Inn & Suites, 153 W. Manor Way, Robbinsville, NJ 08691, (609) 259-0300, and Residence Inn Marriott, 559 US 130 North, Hamilton, NJ 08620, (609) 585-2111, Courtyard By Marriott-Hamilton, 50 US 130, Hamilton, NJ 09891, (609) 581-1880

Q. Is the Sayen House convenient to public transportation?

A. Yes. The Hamilton Train Station is located at 800 Sloan Avenue, Hamilton, NJ 08619. Their main phone number is 1-973-275-5555 and the parking garage's direct number is (609) 584-7703.

If you have any questions pertaining to your menu, or table set-up, please refer ALL questions to your caterer. Let your caterer know what color napkin you prefer.

Directions to Sayen House & Gardens

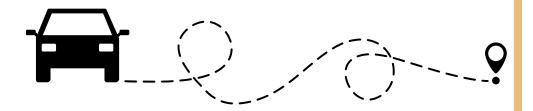
From Princeton: Route 1 South to Quakerbridge Road East. Go approximately 2 miles, make a left onto Hughes Drive and take to the end. Pull into the parking lot on right.

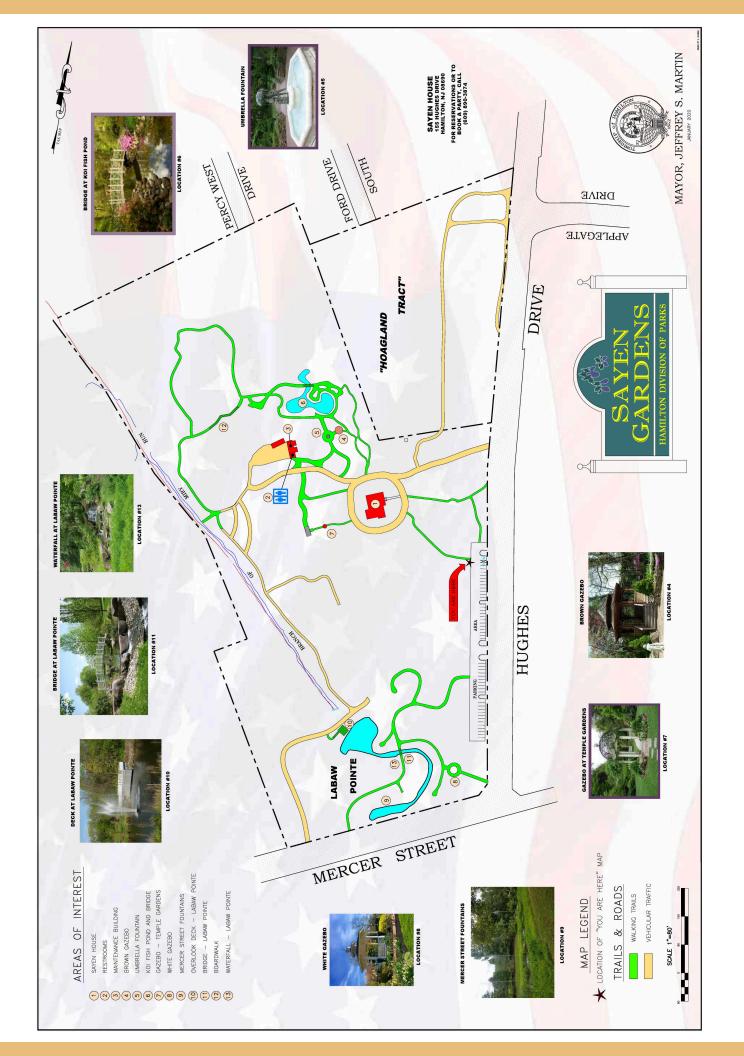
From North Jersey: Take NJ Turnpike South to Exit 7A. Take 195 West to Route 130 North. Go approximately 1 mile and make a left at 2nd light. Take Route 33 West approximately 1 mile to the fork in the road, and bear right onto Nottingham Way for about 1 mile. At first light, make a right onto Mercer Street. Take 3rd left onto Hughes Drive and turn into parking lot on left.

From South Jersey: Take NJ Turnpike North to Exit 7A. Follow directions from North Jersey.

From Hightstown: Take Route 130 South to Route 33 West. Go approximately 1 mile to the fork in the road and bear right onto Nottingham Way for about 1 mile. At first light, make a right onto Mercer Street. Take 3rd left onto Hughes Drive and turn into parking lot.

From Pennsylvania: I-95 North to 295 South. Take Sloan Avenue exit crossing over Quakerbridge Road continuing onto Flock Road; take left onto Edinburg Road, make a right onto Hughes Drive and turn into parking lot on right





SAYEN HOUSE FLOOR PLAN

