Grafton House

An historic jewel in Hamilton.....an intimate alternative to traditional rental venues

Weddings Showers Birthday Parties And much more!





<u>Special points of interest:</u>

- Historic Jewel
- Beautiful setting
- Plantation style home
- Conveniently located in central New Jersey just minutes from NJ Turnpike, Interstate 195 and Sate Highway 130



- 110 Edgebrook Road, Hamilton, NJ 08691
- HistoricalHomes@hamiltonnj.com
- (609) 890-3588 or ((609)-890-3874
- (609)-838-2432
- www.Hamiltonnj.com/GraftonHouse

Welcome to the Grafton House

Thank you for your interest in holding your upcoming event in one of Hamilton Township's Historic Homes! This majestic piece of our history celebrates Hamilton's past, while providing you with countless opportunities today and into the future. This beautiful home will make the perfect location for your special event.

The Grafton House, once home to the first Sheriff of Mercer County, NJ can accommodate a variety of functions and special gatherings. This historic jewel quietly hides behind the Hamilton Marketplace in rural, southeast Hamilton Township, just minutes from the New Jersey Turnpike, Interstate 195 and State Highway 130.

The Grafton House was bestowed the name "Grafton" after a historic plantation located near where the home sits today. Years ago, the then 166 acre "Grafton" estate abutted the road that connected the Yardville section of Hamilton Township with Newtown, or better known today as Robbinsville. At one time, the farm property, was owned by Matthew West, a great grandson on one of the first settlers of Shrewsbury.

> The Grafton House can accommodate 50–55 guests for your event. Caterers are available to accommodate the most discriminating palate!



The Grafton House





















Grafton House Rental Jees

Thank you for your interest in the Grafton House for your next event! This historic jewel is the perfect backdrop for any type of function!

Grafton House Rental Fees

- Proof of residency shall be required to receive Hamilton Township resident rate.
- A security deposit of \$100.00 is required at the time of booking to assure that the property will be left in a clean, safe and sanitary condition, and to assure that the terms of the rental agreement are complied with. This fee is refundable if the facility is left in satisfactory condition. The fee is forfeited if you cancel within and including 10 days before the schedule of your event.
- A nonrefundable \$100.00 cleaning fee is required at the time of booking.
- The rental fee for Grafton House includes the use of tables and chairs.

Grafton House Rental Fees	Resident	Non Resident	Non-Profit (Resident)	Non-Profit (Non Resident)
Monday - Thursday (4 hour event)	\$300	\$350	\$150	\$175
Friday/Saturday/Sunday (4 hour event)	\$350	\$450	\$175	\$225



Frequently Asked Questions.

The following list of questions and answers will help you navigate through your location search for your special event:

Q. What is included in the rental fee?

A. Round tables (6/per table, 48 inches in diameter), padded resin chairs, basic white linens, choice of color napkins, and all the dinnerware, glassware and silverware. There are two high chairs if needed. Also, we have an ice machine for your beverages!

Q. Are long tables available and if not, can I rent them on my own?

A. Only round tables are available. You may not rent long tables as there is no space to store the round tables.

Q. When is the payment due?

A. Once you have decided on the Grafton House for your event, payment in full is required WITHIN 14 DAYS in order to reserve your date. When payment is received, a contract will be mailed out to you. Please read it, sign, make a copy for your records and return the original to the Grafton House Program Coordinator.

Q. Do you except cash?

A. Yes, we do accept cash, personal check, money order. Make 2 checks payable to the: "Township of Hamilton" and mail directly to the Recreation Department c/o Grafton House - 2388 Kuser Road, Hamilton NJ, 08690. The first check is for the amount of the security deposit & cleaning fee. The second check is for the amount of rental. In the memo part of your check, please put the date of your event. Please DO NOT send the check "certified"

Q. Is my payment refundable?

A. If your event is canceled, you will be refunded the total amount if notified in writing 10 days prior to your event. If you cancel less than 10 days, then you will forfeit the entire reservation payment.

Q. Do I have to utilize one of your caterers?

A. Yes. They are in a contractual agreement with Hamilton Township.

Q. Can I bring my own cake/desserts?

A. Yes, you may bring in your own cake or desserts. If bringing your own cake/dessert, it must be dropped off the day of your event. (Doors open 2 hours prior to your event).

Q. How many guests can the Grafton House accommodate?

A. The maximum amount of guests is 50-55 comfortably.

Q How many hours do I have to rent the Grafton House?

A. All events are for a 4-hour rental period.

Q. Can I have my event outside?

A. All (Food) events take place inside the house. Activities can take place outside.

Frequently Asked Questions Cont'd ...

- Q.What time can I start my event? A. Your start time is entirely up to you.....however, all events must be over by 11:00 p.m.
- Q. Does the Grafton House have WiFi??
- A. Yes! Please ask your caterer for the Password.

Q. Does the Grafton House already own a sound system with adequate speakers?

A. Yes! The sound system can be hooked up to your CD's, iPhones, and iPads.

Q. Is the Grafton House Handicapped Accessible?

A. Yes. The Grafton House is handicapped accessible with a ramp on the side of the house. The bathroom is also handicapped accessible.

Q. Where can my guest park? A. Your guests may park in the Grafton Parking lot which is right next to the house.

Q. Does the Grafton House have a Bridal Suite? A. No.

Q. Who is responsible for set-up and clean-up? A. Set-up and clean-up is the responsibility of the caterer you have chosen.

Q. When do I have access to the Grafton House to set-up and decorate, etc.?

A. Your caterer will be on-site approximately 2 hours prior to your start time. This is when you or your vendors will have access to the house.

Q. What can I decorate in the Grafton House?

A. You may decorate the 3 fireplace mantels and bathroom. Please do not tape, hammer or nail anything on the walls. Fireplace Measurements: Buffet Room: 6 feet, 1 inch in width, 7 inches in depth straight across Front Dining Room: 5 feet, 7 ½ inches in width, 10 inches in depth on the sides and 8 inches in depth in the middle (The 8 inches in depth is 40 inches wide).

Q. Can we decorate with glitter, confetti or silk rose petals anywhere on the premises? A. None of they above is permissible inside or outside of the premises.

Q. Are candles and tea lights allowed in the Grafton House? A .No. Electric/battery operated candles only.

Q. Do you have adequate space for guest coats? A. Yes. There is a coat closet in the main hallway.

Q. Does the Grafton House have heat and air conditioning? A. Yes.

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Q. Can I decorate the walking path leading up to the Grafton House?

A. Yes. However, after your event, please make sure any decorations are removed.

Q. Can I have candles on the outside?

A. No. Only battery-operated candles can be used outside.

Q. Where can my guest smoke?

A. Your guests may smoke on the front porch/side porch of the Grafton House where a cigarette butt receptacle is provided.

Q. Are chairs provided for the outdoor ceremony?

A. No. Please contact Program Coordinator for vendor information.

Q. Can I throw, rice, confetti, bird seed or light sparklers after my ceremony? A. No. For the safety of others and the wooded area, please refrain from using the above. Bubbles are an acceptable option.

Q. Is the Officiant provided for my ceremony?

A. No. You must provide your own Officiant. You may contact the Program Coordinator for the current list of names.

Q. Can I hire my own vendors such as DJ, Band, Photographer and Florist? A. Yes! You may choose the vendors that meet your needs.

Q. How many events do you host a day? A. One!

Q. What security services do you offer?

A. In the event emergency, please let your caterer know and they will call 911.

Q. Who do I make the check/payment out to for the Caterer's food service? A. Checks should be made payable to the Caterer's Business Name. Not the Catering Manager's name.

Q. Is there a hotel in Hamilton for my guest to stay?

A. Yes. The Hilton Garden Inn-Hamilton is located on Rt. 130, Hamilton, NJ 08690., (609) 585-6789, Homewood Suites by Hilton, 960 US Highway Rt. 130, Hamilton, NJ 08690, (609) 689-1260, Hampton Inn & Suites, 153 W. Manor Way, Robbinsville, NJ 08691, (609) 259-0300, and Residence Inn Marriott, 559 Rt. 130 North, Hamilton, NJ 08620, (609) 585-2111.

Q. Is the Grafton House convenient to public transportation?

A. Yes. The Hamilton Train Station is located at 800 Sloan Avenue, Hamilton, NJ 08619. Their main phone number is 1-973-275-5555 and the parking garage's direct number is (609) 584-7703.

Any questions pertaining to your menu, table set-up, or choice of color napkins, please refer all questions to your caterer.

Directions to Grafton House

From South Jersey: Take US Highway 206 North. Stay straight to go onto US Highway 130 North. Turn right onto Crosswicks-Hamilton Square Road. Turn left into the Hamilton Marketplace and make quick right to Edgebrook Road. At stop sign, make a left. Go approximately 0.5 of a mile and the Grafton House will be on your left.

From North Jersey: Take NJ Turnpike South. Merge onto I-195 W via Exit 7A (Trenton/Hamilton). Merge onto US-130 South via Exit 5A towards Bordentown, NJ. Pass the Horizon Center sign and take the jug handle onto Klockner Road. Klockner Road becomes Crosswicks-Hamilton Square Road. At this point, you will be crossing over Rt. 130. Make a left into the Hamilton Marketplace and then a quick right to Edgebrook Road. At stop sign, make a left. Go approximately 0.5 of a mile and the Grafton House will be on your left.

From Pennsylvania: Take US-1 North (Crossing into New Jersey. Take the exit towards NJ 29. Turn slight left onto S. Warren Street. Turn left onto John Fitch Pkway/NJ 29S. Continue to follow NJ-29 S. Stay straight to go onto I-195 East . Merge onto Us Highway 130/US-130 S via Exit 5 A towards Bordentown, NJ. Pass the Horizon Center sign and take the jug handle onto Klockner Road. Klockner Road becomes Crosswicks-Hamilton Square Road. At this point, you will be crossing over Rt. 130. Make a left into the Hamilton Marketplace and then a quick right to Edgebrook Road. At stop sign make a left. Go approximately 0.5 of a mile and the Grafton House will be on your left.

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